

CASTLE CAMPS PARISH COUNCIL

PARISH CLERK: MRS MELANIE LAING
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MINUTES

FOR ZOOM MEETING HELD ON THURSDAY 11TH MARCH 2021 AT 7.30PM

PRESENT: Sue Herbert (Chairman), Terry Chapman, John Biggs, Cindy Smith & Mike Peirson
In attendance: Melanie Laing (Parish Clerk) Henry Bachelor (County Councillor)

The meeting started at 7.32pm

1 Apologies and reasons for absence Cllrs Germany & Hoddinot – work commitments & District Cllr Batchelor – personal. Apologies were accepted. No apologies received from Cllr Basham

2 Approve minutes of meetings Full Council meeting on 14th Jan & Planning 17th Dec & 11th Feb

All present agreed, Minutes were signed.

3. Declarations of interest. Cllr Chapman item 11.3 Village Hall payment

4. District and County Council items of interest.

Henry Batchelor - County Councillor

Travelling Community training being held on March 17th 6pm. Completing it unlocks some potential funding for each parish that takes part - up to £500 to spend on community safety surrounding the travelling community. Cllr Biggs is attending

County Council Elections will take place in May so end of Mar the Council will go into purdah. All decisions will wait until the Council reform in May

New Highways Officer will be appointed on Monday.

Bi Monthly Combined Parish meetings will restart at some point

CCPC – Water is still seeping through pavement and verges on Bartlow Rd, New Highways officer to be notified.

Follow up on current Enforcement reports status = obtaining legal advice, Pavements along High Street need attention, Highways will look at them when High Street is resurfaced. Engage local residents on social media to encourage them to report Highways faults on pavements

5. Parishioners Question Time. – None

Cllr Batchelor left the meeting at 7.48pm

Cllr Harper joined meeting at 7.48pm

6. Discuss and vote on Planning applications

6.1 Parish Council –

Reference	Address	Proposal
21/0236/TTCA	The Old Inn, Park Lane	Thuja = reduce height by 2.5m shape top round, lightly trim middle and upper canopy. Sycamore = reduce height by 2m and spread by 1.5-2m on all sides by reduction of longest branches down to suitable growth points within the canopy remove deadwood and ivy throughout crown
Decision	Cllrs all agreed to this application	

6.2 District Council

Reference	Address	Proposal	Status
S/3302/19/COND5 S/3302/19/COND8 S/3302/19/COND4	Park Farm, Haverhill Rd	INFO ONLY Condition 5 Doors and windows Condition 8 Flues & Vents Condition 4 Internal finishes	Discharged in full 19/02/21 12/11/20 19/02/21
S/4472/19/CONDA	Land adj to 8 Bartlow Rd	Submission of details required by conditions 3 (Traffic Management plan), 4 (Surface water drainage), 5 (Carbon emissions) and 6 (Hard and soft landscaping) of planning permission S/4472/19/FL	Awaiting decision
S/4469/17/CONDA	Land South of Bartlow Rd	INFO ONLY Submission of details required by conditions 5 (Surface water Drainage) and 6	Discharged in full 8/01/21

	(Orchard)	(Foul water drainage) of planning permission S/4469/17/OL	
20/03641/S73	Land off Bartlow Rd (Saddlery side)	Variation of condition 1 (Approved plans) of planning permission S/4299/17/RM - approved landscaping plan to be changed - no longer require pumping station to reference the new Landscaping Plan.	Awaiting decision
20/02736/FUL	Oakview Barn Camps End	Conversion of existing agricultural buildings into a new 3 bedroom dwelling with a glass link, to including alterations, restorations and associated landscaping works.	Awaiting decision
20/2402/TTCA	2 Vine Cottages, High St	Ash - A1 - Pollard to 4 to 5m, rear two stems overhanging grave yard in decline. Outgrown situation.	No objections
20/2395/TTPO	The Old Post Office, High St	3 Ash Trees - reduce branches on all trees to give a clearance of 1 metre from overhead cable.	No objection
20/05139/S106A	Land Off Bartlow Road Castle Camps Cambs	Modification of planning obligations contained in a Section 106 Agreement dated 16 November 2017 and made between (1) South Cambridgeshire District Council (2) Hill Farms (Castle Camps) Limited and (3) National Westminster Bank PLC of planning permission S/0415/17/OL	Awaiting decision

6.3 Planning queries – enforcement follow up – covered in item 4

7. Parish Tree Warden

JB

7.1 Maintenance of Oak tree on the Green and dead Goat Willow by pond – work commencing on 7th & 8th Apr. Logs will be left for villagers. Shreddings will be available for use on muddy footpaths

7.2 Tree preservation order (TPO) oak on The Green – no update

7.3 New Tree Warden – a volunteer has come forward to assist Cllr Biggs in Tree Warden role. Cllr Biggs will remain the lead Warden. All agreed

8. Matters Arising – For information only

8.1 Parish lighting energy supplier switch – in hand.

Clerk

8.2 Bartlow Road flooding. Still seeping. New Highways Officer to be contacted

SH

8.3 Grass cutting contract – J Basham has been awarded village grass and hedge cutting contract for Mar 2021 to Feb 2023

Clerk

8.4 Telephone Box – Electricity will be disconnected from 15th Mar onwards. Ron Goodman to advise date when levelling can be carried out

JB

9. Matters for the council to discuss / vote on

9.1 Memorial maintenance. Clerk spoke to Hundon PC re their maintenance program and was advised to report state and condition of memorial on War Memorials Trust website

Clerk

9.2 Village Safety check has been completed. Work to be put out for quoting by Clerk. Cllr Biggs will follow up with Cllr Germany re erecting new post for restored village sign

SH

9.3 Bollards around Green – Bollards will be erected around the small section of the Green same as large section to preserve the grass from being churned up and parked on. Cllr Biggs will ask for price and time scale from Cllr Germany who did the work previously

SH/JB

9.4 Grant request from All Saints for £300 2018/19/20 & URC £100 for 2020 towards maintenance of graveyards was agreed by all

Clerk

9.5 Request from Thursday Football to restart play was agreed by all with the responsibility of following current Covid guidelines being with the footballers. Clerk to create new contract with updated contact details and circulate to Cllrs

Clerk

9.6 Neighbourhood Plan – Cllr Herbert to liaise with Shudy PC and follow up

SH

9.7 Annual Parish Meeting, if allowed to go ahead this year a date will be set at the May PC meeting

Clerk

9.8 Benches - Approx. costs are around wooden/concrete £480, plastic £320. All agreed to buying 2 benches for lane to Church and Camps End with Community Spirit message on. Clerk to liaise with Miss Norden re choosing supplier and include on next agenda

Clerk

10. Recreation Ground

SH

- 10.1 Sport England preliminary grant request – Clerk to look again as some grants are reopening Clerk
- 10.2 Multisport surface cleaning. Cllr Chapman will chase Suffolk Courts for quote for repairs to missing goal struts, wire tensioning and repairing cracks in concrete, along with annual cleaning TC
- 10.3 Playground maintenance. Cllr Harper will look at rubber infill requirement on playground gate. New metal bin liners are between £60-£80. All agreed to purchase 5 units. Clerk to measure bins and circulate exact price to Cllrs before purchasing. Various signs need renewing – small disabled parking sign, CCTV sign, Multisport safe use sign. Cllr Herbert to email Cllrs with total price for approval SH/Clerk
- 10.4 Clearance of rubbish around cow field gate and build up of garden waste from neighbouring houses – Clerk to send out flyer to all houses backing onto Recreation Ground to ask for any rubbish to be cleared and no fly tipping. Undergrowth from field to ditch should be cleared to stop yearly creep of scrub taking over grass area. Contractors and prices to be gathered for next meeting. Work to be carried out between Oct – Feb Clerk

11. Finance

The Clerk

11.1 Receipts

Date	Payer	Item	Amount
15/01	Shudy Camps Parish Council	Printing costs of Camps Review for Shudy Parish 4 x issues Mar, Jul, Nov & Feb '21	£167.01
9/02	Shudy PCC	Connection pages in Camps Review	£67.48

11.2 Payments since last meeting

Date	Payee	Item	Amount
8/02	M Laing	Clerk wages Dec & Jan	£450.80
8/02	UK Power Network	Disconnection of power to phonebox	£932.40

11.3 Payments to be agreed

Payee	Item	Amount
M Laing	Clerk wages Feb	£225.40
All Saints PCC	Graveyard maintenance	£300.00
URC	Graveyard maintenance	£100.00
Village Hall	Electricity usage V Hall drive and MUGA Oct' 19- Jan'21	£103.39

11.3 Payment above proposed by Cllr Herbert, seconded by Cllr Pierson. All agreed

11.4 Account balances as of 28/02/2021

Maintenance	£671
Online account	£31,441
Sinking Fund & Grants	£11,234
Saver account #2	£191 (S106)

12. Clerks Items

12.1 Storage of paperwork. Cllr Herbert has temporarily stored old accounts and paperwork

13. Parish Maintenance

13.1 High Street resurfacing due to start on 9th Apr

13.2 Plainings are no longer required on footpaths as tree chippings will be used

14. Matters for next Agenda and Notes

A parishioner has concerns over trees from Old Post Office growing into power lines. Cllr Herbert will contact UK Power to notify

15. Date of Next Meeting: Planning – 8 Apr / Full Council – TBA May

Meeting finished at 9.09pm. Melanie Laing